

Female Administrator Network

**Melbourne Sports & Aquatic Centre, Aughtie Drive, Albert Park
VIP Room 2 & 3
Network Meeting # 1 - Thursday 4th September 2008
2.15pm – 5.00pm**

Agenda

- 2.15 – 2.30 **Registration** – Amber Bleechmore (VicSport)
- Tea and Coffee available
- 2.30 – 2.45 **Welcome and Introduction**
- Aims & objectives of the Female Administrators Network
- 2.45 – 3.45 **Understanding personal strengths, career direction and goal setting** – Kate Roffey (CEO VicSport)
- 3.45 – 4.15 **Filling in the gaps** - Kate Roffey (CEO VicSport)
- How to develop the skills you need to achieve your goals
- 4.15 – 4.20 **Women's Leadership Grants** - Merryn Bellamy (SRV)
- 4.20 – 4.30 **Wrap Up / Future Sessions**
- 4.30 – 5.00 **Networking Opportunity**
- Afternoon Tea and beverages provided

FREE to VicSport members, \$25 non-members

RSVP to Amber before 12 noon on Monday 1st September